OVERSEAS WORKERS WELFARE ADMINISTRATION

Regional Welfare Office VI

3rd Floor, Robinsons Place Iloilo, Iloilo City

Annual Procurement Plan for FY 2025

	Procurement Program/Activity/ Project	PMO/ End-User	Is this an Early	Mode of Procurement	Sch	edule for Each I	Procurement Act	ivity	Source of Funds	Estir	nated Budget (PhP))	Remarks
Code (PAP)			Procurem ent Activity		Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	со	(brief description of Program/Project)
Α.	TRAVEL												
a.1	Local Travel	RWO 6	No	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	as per schedule	within the CY 202	25 (Monthly)		GAA	421,957.91	421,957.91		Ticket(s) in Transportation of OWWA Officials/Employees during seminars/trainings. Travel to satellite office in Bacolod. Per EO 77 increased in DTE,
В.	TRAINING AND SCI	HOLARSHIP EXP	PENSES										
b.1	Training Expenses	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule	within the CY 202	25 (April 2025)		GAA	139,804.04	139,804.04		For staff training/seminar and scholars counseling, values re-orientation training which include trainors fees, venues, and materials in Iloilo and Bacolod. Per EO 77 increased in DTE.
C.	SUPPLIES AND MA	TERIALS EXPEN	ISES										
c. 1.1	Office Supplies Expenses (1st Quarter)	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule	within the CY 202	25 (1st Quarter-M	onthly)	GAA	125,101.03	125,101.03		Purchase of Common-Use Supplies and Equipment for FY 2025 (APP-CSE)
c. 1.2	Office Supplies Expenses (2nd Quarter)	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (2nd Quarter-Monthly)			GAA	86,608.41	86,608.41		Purchase of Common-Use Supplies and Equipment for FY 2025 (APP-CSE)	
c. 1.3	Office Supplies Expenses (3rd Quarter)	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule	within the CY 202	25 (3rd Quarter-M	onthly)	GAA	144,347.34	144,347.34		Purchase of Common-Use Supplies and Equipment for FY 2025 (APP-CSE)
c. 1.4	Office Supplies Expenses (4th Quarter)	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule	within the CY 202	25 (4th Quarter-M	onthly)	GAA	125,101.03	125,101.03		Purchase of Common-Use Supplies and Equipment for FY 2025 (APP-CSE)
c.2	Accountable Forms Expenses	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule	within the CY 202	25 (Quarterly)		GAA	20,179.15	20,179.15		
c.3	Non-Accountable Forms	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (Quarterly)				GAA	50,000.00	50,000.00		
c.4	Fuel, Oil and Lubricants Expenses	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule	within the CY 202	25 (Monthly)		GAA	546,022.63	546,022.63		Repatriation of OFWs, Balik Pinas Balik Hanap Buhay Evaluation in Panay and Negros Occidental.

Other Supplies & Materials Expenses	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (Monthly)	GAA	201,444.24	201,444.24			
Semi Expendable - Furniture & Fixture	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (May 2025, Aug 2025, Nov 2025)		165,825.00	165,825.00			
Semi Expendable - Office Equipment	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (May 2025, Aug 2025, Nov 2025)		31,178.50	31,178.50			
Semi Expendable - ICT Equipment	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (Quarterly)		51,459.53	51,459.53			
UTILITY EXPENSES	5		·							
Water Expenses	RWO 6	No	Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4)	as per schedule within the CY 2025 (Monthly)		40,764.98	40,764.98		Includes drinking water for clients.	
Electricity Expenses	RWO 6	No	Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4)	as per schedule within the CY 2025 (Monthly)	GAA	240,131.48	240,131.48			
COMMUNICATION	EXPENSES	•	·							
Postage and Courier Services	RWO 6	No Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4) as per schedule within the CY 2025 (Monthly)		as per schedule within the CY 2025 (Monthly)	GAA	29,363.82	29,363.82		Includes satellite office in Bacolod	
Mobile	RWO 6	No	Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4)	as per schedule within the CY 2025 (Monthly)	GAA	106,224.43	106,224.43	1	OWWA Hotline for Iloilo and Bacolod	
Landline	RWO 6	No	Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4)	as per schedule within the CY 2025 (Monthly)		20,513.97	20,513.97		lloilo and Bacolod	
Internet Subscription Expenses	RWO 6	No	Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4)	as per schedule within the CY 2025 (Monthly)		204,973.06	204,973.06		lloilo and Bacolod	
PROFESSIONAL SE	RVICE									
Other Professional Services	RWO 6	No	Negotiated Procurement - Highly Technical Consultants (Sec. 53.7)	as per schedule within the CY 2025 (Monthly)		243,528.72	243,528.72		Medical Retainer	
GENERAL SERVICE	S	•	·							
Other General Services	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (Monthly)	GAA	6,806,581.87	6,806,581.87	f	for OSSCO and new Office Building	
REPAIR & MAINTER	NANCE			-						
Buildings and Other Structures	RWO 6	No	Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4)	as per schedule within the CY 2025 (Monthly)		611,204.41	611,204.41		Office repair and improvement	
Machinery	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (Monthly)		83,994.84	83,994.84		Repair and maintenance of printers and photo copiers.	
Other Transportation Equipment	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (Quarterly)	GAA	599,975.95	599,975.95		Repair and Maintenance of 7 motor vehicles	
TAXES, INSURANCE PREMIUMS AND OTHER FEES										
Fidelity Bond Premiums	RWO 6	No	Negotiated Procurement - Agency to Agency (Sec. 53.5)	as per schedule within the CY 2025 (January 2025)	GAA	48,473.42	48,473.42			
	Materials Expenses Semi Expendable - Furniture & Fixture Semi Expendable - Office Equipment Semi Expendable - ICT Equipment UTILITY EXPENSES Water Expenses COMMUNICATION Postage and Courier Services Mobile Landline Internet Subscription Expenses PROFESSIONAL SE Other Professional Services GENERAL SERVICE Other General Services REPAIR & MAINTEE Buildings and Other Structures Machinery Other Taxes, INSURANC Fidelity Bond	Materials ExpensesRWO 6Semi Expendable - Furniture & FixtureRWO 6Semi Expendable - Office EquipmentRWO 6Semi Expendable - ICT EquipmentRWO 6UTILITY EXPENSESRWO 6Water ExpensesRWO 6Electricity ExpensesRWO 6COMMUNICATION EXPENSESPostage and Courier ServicesRWO 6MobileRWO 6LandlineRWO 6Internet SubscriptionRWO 6ProFESSIONAL SERVICEOther Professional ServicesRWO 6GENERAL SERVICESOther General ServicesRWO 6MachineryRWO 6MachineryRWO 6MachineryRWO 6Other Transportation EquipmentRWO 6TAXES, INSURANCE PREMIUMS AN Fidelity BondPWO 6	Materials ExpensesRWO 6NoSemi Expendable - Furniture & FixtureRWO 6NoSemi Expendable - Office EquipmentRWO 6NoSemi Expendable - ICT EquipmentRWO 6NoUTILITY EXPENSESRWO 6NoUater ExpensesRWO 6NoElectricity ExpensesRWO 6NoCOMMUNICATION EXPENSESNoPostage and Courier ServicesRWO 6NoMobileRWO 6NoLandlineRWO 6NoInternet Subscription ExpensesRWO 6NoPorFESSIONAL SERVICEOther Professional ServicesRWO 6NoGENERAL SERVICESRWO 6NoOther General ServicesRWO 6NoMachineryRWO 6NoFidelity BondRWO 6No	Materials Expenses RW0 6 No Value Procurement (Sec. 53.9) Semi Expendable - Furniture & Fixture RW0 6 No Negotiated Procurement - Small Value Procurement (Sec. 53.9) Semi Expendable - Office Equipment RW0 6 No Negotiated Procurement (Sec. 53.9) Semi Expendable - ICT Equipment RW0 6 No Negotiated Procurement (Sec. 53.9) Semi Expendable - ICT Equipment RW0 6 No Negotiated Procurement - Small Value Procurement (Sec. 53.9) UTILITY EXPENSES RW0 6 No Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4) Electricity RW0 6 No Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4) COMMUNICATION EXPENSES RW0 6 No Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4) Mobile RW0 6 No Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4) Landline RW0 6 No Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4) Internet Subscription RW0 6 No Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4) PROFESSIONAL SERVICE Other Professional RW0 6 No Negotiated Procurement - Small Value Procurem	Materials Expenses KWO 6 No Value Procurement (Sec. 53.9) as per schedule within the CY 2025 (Monthly) Semi Expendable - Furniture & Fixture RWO 6 No Negotiated Procurement (Sec. 53.9) as per schedule within the CY 2025 (May 2025, Aug 2025, Nov 2025) Semi Expendable - functure & Fixture RWO 6 No Negotiated Procurement - Small Value Procurement (Sec. 53.9) as per schedule within the CY 2025 (May 2025, Aug 2025, Nov 2025) Semi Expendable - fUnct Expenses RWO 6 No Negotiated Procurement - Small Value Procurement (Sec. 53.9) as per schedule within the CY 2025 (Monthly) JUTILITY EXPENSES June Procurement - Adjacent / Contiguous (Sec. 53.4) as per schedule within the CY 2025 (Monthly) COMMUNICATION EXPENSES No Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4) as per schedule within the CY 2025 (Monthly) Contert Services RWO 6 No Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4) as per schedule within the CY 2025 (Monthly) Landline RWO 6 No Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4) as per schedule within the CY 2025 (Monthly) Landline RWO 6 No Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4) as per schedule within the	Materials Expenses KWO B NO Value Procurement (Sec. 53.9) als per schedule within the CY 2025 (May 2025, Aug 2025, Nov Value Procurement (Sec. 53.9) as per schedule within the CY 2025 (May 2025, Aug 2025, Nov 2025) GAA Semi Expendable Fundure & Florure RWO 6 No Negotiated Procurement - Small Value Procurement (Sec. 53.9) as per schedule within the CY 2025 (May 2025, Aug 2025, Nov 2025) GAA Semi Expendable TCE Equipment RWO 6 No Negotiated Procurement - Small Value Procurement (Sec. 53.9) as per schedule within the CY 2025 (May 2025, Aug 2025, Nov 2025) GAA UTILITY EXPENSES RWO 6 No Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4) as per schedule within the CY 2025 (Monthly) GAA COMMUNICATION EXPENSES RWO 6 No Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4) as per schedule within the CY 2025 (Monthly) GAA CommUNICATION EXPENSES RWO 6 No Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4) as per schedule within the CY 2025 (Monthly) GAA Landine RWO 6 No Negotiated Procurement - Adjacent / Contiguous (Sec. 53.4) as per schedule within the CY 2025 (Monthly) GAA Expenses RWO 6 No	Material: Expenses NVU S NV Value Procurement (Sec. 53.9) Implete Streadule within the CY 2025 (May 2025, Aug 2025, Nov 2025) GAA 201,44.44 Semi Expendable Fundure & Fixture RWO 6 NV Negotiated Procurement (Sec. 53.9) as per schedule within the CY 2025 (May 2025, Aug 2025, Nov 2025) GAA 115,825.00 Semi Expendable Office Equipment RWO 6 NV Negotiated Procurement (Sec. 53.9) as per schedule within the CY 2025 (May 2025, Aug 202	Maturatis Expansion NVO 5 NO Value Procurement (Sc. 5.3) The per schedule within the CY 2025 (May 2025, Aug 2025, Nov GAA 201,444,24 Semi Expansion RWO 6 No Negotated Procurement (Sc. 5.3) as per schedule within the CY 2025 (May 2025, Aug 2025, Nov GAA 166,825.00 1166,825.00 Semi Expansion RWO 6 No Negotated Procurement (Sc. 5.3) as per schedule within the CY 2025 (May 2025, Aug 2025, Nov GAA 31,178.50 31,178.50 Semi Expansion RWO 6 No Negotated Procurement (Sc. 5.3) as per schedule within the CY 2025 (May 2025, Aug 2025, Nov GAA 45,459.53 GHI Expansion RWO 6 No Negotated Procurement (Sc. 5.3) as per schedule within the CY 2025 (Monthy) GAA 40,764.98 40,764.98 UTLITY EXPENSES Water Expanses RWO 6 No Negotated Procurement - Adjuent / Contiguous (Sc. 5.3.4) as per schedule within the CY 2025 (Monthy) GAA 40,764.98 40,764.98 Control Expansion RWO 6 No Negotated Procurement - Adjuent / Contiguous (Sc. 5.3.4) as per schedule within the CY 2025 (Monthy) GAA 20,983.82 29,983.82	Materials Expension NVO 0 NO Value Procurement (Sec. 5.3) In the DF AUX (NUMPY) OA ZUM, PAR_2 ZUM, PAR_2 Semi Expensible (Thirture A Fitture A Fitture A Fitture A Fitture A Fittu	

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i.2	Insurance Expenses	RWO 6	No	Negotiated Procurement - Agency to Agency (Sec. 53.5)	as per schedule within the CY 2025 (Semestral)	GAA	70,199.47	70,199.47	For 7 Vehicles			
J.	OTHER MAINTENA	OTHER MAINTENANCE & OPERATING EXPENSES										
j. 1	Representation Expenses	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (Monthly)		156,320.03	156,320.03				
j. 2	Other MOOE	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (Monthly)	GAA	259,998.02	259,998.02				
j. 3	Other Subscription Expenses	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (Monthly) Gr		6,745.52	6,745.52				
К.	RENT/LEASE			•	•	•						
k. 1	Rent/Lease Expenses	RWO 6	No	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53 10)	as per schedule within the CY 2025 (Monthly)	GAA	6,459,718.30	6,459,718.30	Rental of Office Building, OSSCO and new office space			
L.	TRAINING AND WE	LFARE SERVICE	S									
l. 1	PDOS training for OFWs	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (Monthly)	OWWA FUND	108,900.00	108,900.00				
I. 2	Language Training and Culture Familiarization for OFWs.	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (Monthly)	OWWA FUND	871,200.00	871,200.00				
l. 3	IT Training for OFWs	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (Monthly)	OWWA FUND	750,430.00	750,430.00				
м.	REINTEGRATION S	ERVICES										
m. 1	Family Development Support Program	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (Monthly)	OWWA FUND	6,550,000.00	6,550,000.00	OFCs Values Formation, Financial Literacy, ODT, OCC, Summer Youth Camp., Parent Scholar Orientation			
m. 2	Capability Building for LGUs/OFCs	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (July 2025)	OWWA FUND	296,400.00	296,400.00	Helpdesk training for partner LGUs a			
m. 3	EDLP - Enhance EDT & Demo Farm	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (Monthly)	OWWA FUND	186,000.00	186,000.00	POBA and EDT seminar, Benchmarking/Community Immersion			
N.	ADVOCACIES ON C	OFW REINTEGRA	TION PROG	RAM								
n. 1	Info Caravan on Reintegration	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (2nd Semester)		1,000,000.00	1,000,000.00				
n. 2	For a/Conference on Reintegration for Stakeholders	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (October 2025)	OWWA FUND	250,000.00	250,000.00				
n. 3	National/Regional Congress for Stakeholders	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (November 2025)	OWWA FUND	150,000.00	150,000.00				
0.	SOCIO-CULTURAL	ACTIVITIES										
o. 1	National Seafarer's Day	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (August 2025)	OWWA FUND	710,000.00	710,000.00				
o. 2	Migrant Worker's Day	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (April 2025)	OWWA FUND	350,000.00	350,000.00				

o. 3	OFW Family Day	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (October 2025)				OWWA FUND	975,000.00	975,000.00		
o. 4	Pamskong Handog	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (October 2025)				OWWA FUND	100,000.00	100,000.00		
o. 5	MOFYA	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (October 2025)				OWWA FUND	242,000.00	242,000.00		
o. 6	Labor Day Celebration	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (April 2025)				OWWA FUND	50,000.00	50,000.00		
Ρ.	P. MEMBERSHIP PROMOTION PROGRAM												
p.1	Info Caravan on Membership Promotion	RWO 6	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	as per schedule within the CY 2025 (October 2025)			GAA	150,000.00	150,000.00			
30,837,671.1									30,837,671.10	30,837,671.10	0.00		

TOTAL 30,837,671.10

Prepared by:

reminals

REMON A. ALBEZA BAC Secretariat

RICO JOHN S. TATULO Budget Officer

Certified Funds Available:

For the Bids and Awards Committee:

. Cordou RICKY P. CORDOVA

Member - BAC

ELANE GRACE L. REÑAS Member - BAC

CONTE H. BINARAO Vice Chairperson - BAC



Approved: JAMES B. MENDIOLA Officer-In-Charge